

Conservation Chair Job Description

The mission – “To aid in the protection of the quality of our environment.” (GCA)

GCA Conservation Pledge

To preserve America’s beauty and natural heritage for future generations, we pledge to:

- ☐ Promote conservation stewardship through environmental education and advocate scientifically-based environmental legislation;
- ☐ Work to protect endangered species, especially flora, to promote biodiversity and to conserve natural resources;
- ☐ Encourage the responsible use of our public lands for the benefit of all citizens; and
- ☐ Work to reduce industrial, municipal, and household waste and advocate the prevention of pollution of soil, air, and water.
- ☐ Plan and execute site visits to further educate the membership on various conservation subjects.
- ☐ Attend the GCA NAL conference and give an oral report to the membership soon afterward, and then write a longer report for the SGC bulletin.
- ☐ In years when there is a flower show, coordinate efforts to help with the Conservation display.

Job of Conservation Chair –

1. Submit a newsletter by the 10th of each month, August through May, a newsletter that will be shared the following month regarding conservation ideas, news, field trips etc. Submit this in WORD format, 11pt. to the newsletter editor.
2. Attend the SGC Board Meeting on the first Thursday morning of each month. Submit a board report (WORD format) to all board members prior to the meeting, usually no later than Tuesday morning
3. Read e-mails from the Zone XII Chair (the delightful Cindy Scott, Denver GC through June 2018) about national and Zone XII conservation issues. Stay current with local conservation news and forward e-mails if appropriate.

4. Some traditional events include:

Electronic Recycle – Oct/November
Holiday Auction - Secure event or item by **early** November
NAL – late February/early March (Conservation Chair and Second)
Earth Day Wetherill Clean Up and Potluck, Bellevue – Sis Woodside
Auction Item or Event (time and date TBD)

Month by Month - In addition to Horticulture, Board, General Meetings and any conservation events you schedule

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| August | 10 th - Newsletter submitted to editor in WORD for September Set up meeting with committee Put together tentative calendar for your conservation year |
| September | 10 th - Newsletter due to editor in WORD for October Conservation committee meeting – ideas for year & auction item |
| October | 10 th - Newsletter due in WORD for November Start solidifying auction item for December Think about NAL partner for Feb/March meeting |
| November | 10 th - Newsletter due in WORD for December Auction item nailed down – gather photos and write up for poster (give this info to Ways and Means committee) Conservation report sent to Zone 12 chair by November 15 th with news and activities w/photos if possible Contact Tacoma GC about their NAL representative |
| December | 10 th - Newsletter due in WORD for January Christmas Auction Register for NAL, hotel and flights Set up with Tacoma GC which politicians (Senators and Representatives) you want to meet with and whom is going to call whom to set up the appointments – divide and conquer |
| January | 10 th – Newsletter due in WORD for February Start calling politician regarding NAL meetings – FYI you probably won't get these secured until about 10 days prior to you trip or maybe only three days prior! |

Secure hotel and flights for NAL if not done previously (You and your second will each receive a stipend to defray costs. Submit your registration receipts to the Treasurer)
Meet with Washington Environmental Council (WEC) to learn about local legislative focus issues and key Washington State issues to present at NAL

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| February | 10 th – Newsletter due in WORD for March Continue to secure Senator and Representative meetings Prepare talking points and packets for politicians at NAL 15 th - Conservation report sent to Zone XII Chair with news and activities w/photos if possible NAL – have fun!! |
| March | 10 th – Newsletter due in WORD for April NAL report at General Meeting (confirm actual time with SGC President) In co-ordination with the Horticulture Chair, Conservation and Hort distribute \$3000.00 of contributions go as shown on F-6 of the Green Book. Submit your requests to the Treasurer. |
| April | 10 – Newsletter due in WORD for May Earth Day Wetherill Clean Up and Potluck – Bellevue, contact Sis Woodside |
| May | 10 th – Newsletter due in WORD for June – last one until August 15 th - Conservation report sent to Zone XII Chair with news and activities w/photos if possible – last one until November |
| June | Year End Luncheon In and Out Luncheon – prepare year-end report |

Additional Conservation items: Montlake Park clean-up will be overseen by Megan Smith, Garden Show at Bellevue Botanical in 2019, Conservation puts together a display (piggy back, elaborate on existing Rain Garden exhibit?)

By submitting receipts to the Treasurer, you currently may be reimbursed up to \$300.00 per year for expenses used for Conservation activities. You may not request reimbursement for items pertaining to the Conservation Auction item, those monies come from Conservation Committee members