

## Seattle Garden Club

### Administrative Budget 2023-2024

		FY 2022 Actual 6/01/21 - 5/31/22	FY 2023 Budget 6/01/22 - 5/31/23	FY 2023 YTD 6/01/22 - 5/31/23	FY 2024 Budget 6/01/23 - 5/31/24
<b>Receipts</b>					
	Membership Dues (allocated)	4,726	5,112	5,112	5,772
	** Reserve Allocation				6,000
	Yearbook Binders/Inserts	480	400	585	400
	Apron Receipts	-	-	30	-
	Administrative Receipts				
<b>Total Receipts</b>		5,206	5,512	5,727	12,172
<b>Expenditures</b>					
	Accounting Fees	1,990	2,100	2,341	2,750
	Bookkeeping Fees				6,000
	Apron Expenses	903	-	-	-
	Board Expense	1,331	2,100	1,485	2,100
	Corresponding Secretary	56	100	39	100
	Filing Fees	40	50	110	70
	GCA Insurance	262	284	270	274
	Legal	8,993	305	295	305
	Safe Deposit Box Rental	51	51	51	51
	Software Rental Expense	841	367	367	367
	Stationery	-	100	-	100
	Treasurer's Expense	83	55	-	55
<b>Total Expenditures</b>		14,550	5,512	4,958	12,172
<b>Change in Net Assets</b>		-\$9,344	\$0	\$769	\$0

Membership Dues: Estimated 2022-2023 \$29,840 to be allocated between ADMINISTRATIVE and PROGRAM budget. Actual = \$28,350.

Membership Dues: Estimated 2023-2024 \$29,270 to be allocated between ADMINISTRATIVE and PROGRAM budget.

Software Rental Expense: Quickbooks (\$75) and 1/3 Greater Giving Annual Maintenance Fee (\$876.49/3=\$292.16)

The Finance Committee recommended hiring a bookkeeper, includes bookkeeping expense of \$6,000 to be funded from reserves for one year, which has been approved by the board.